

## SKYHAVEN AIRPORT OPERATION COMMISSION

Minutes of June 14, 2004

PRESENT: Colby, Berube, McCarley, and Keans

ALSO: Ron Wanner, Kenn Ortmann, Walt Lewis, Nathan Ulrick, and Glen Horne

Meeting called to order 8:30am

1. Approval of minutes, Colby moves acceptance of 5/17/2004 minutes, 2<sup>nd</sup> by Berube—unanimous

2. Old Business:

- a. Environmental update - Environmental Assessment has been signed with a finding of no significant impact. An MOU has been written and signed by Mrs. Champlin and the city of Rochester. It will be taken to Concord today for DOT signature and the Society for the Protection of New Hampshire Forests. This process is moving along without major stumbling blocks to date.
- b. Status reports and updates:
  - 1). FBO update - Glen Horne states that things running at the same level as last year generally smooth.
  - 2). Summer fly-in and airshow is still scheduled for 21 & 22 August 2004, will be similar to last years with the addition of air show activity. Expecting military demos and acrobatics.
  - 3). Runway lighting - Currently operating normally. A ground lightening strike may have caused multiple problems over last few months. Hopefully system is fully repaired.
  - 4). Hangar wait list - Approximately 47 names – not much change
  - 5). FAA 50-10 inspection scheduled for September 2004
  - 6). Terminal repairs - Waiting for DOT carpenters for floor repair, apparently other DOT priorities are overriding our repair.
  - 7). Hangar 1-10, 8 of 47 names on the hangar waiting list have expressed an interest in renting the hangar in one way or another. Dennis Mee has declined after updating building costs. Ron will begin discussing with Chris Nevins (next on list) and then to Jim Rutherford. Nathan Ulrick Spoke to SAOC about his desire to locate a small business on the airport. Would need occasional access to the taxiway and runway system in order to move aircraft in and out of the building. Nathan is a co-owner of a Bonanza located at Skyhaven. Requires about 2000 sq ft ground level and additional 1000 sq ft of office space either ground level or above. 4-8 employees working an expanding mechanical engineering operation to aviation. Mr. Ulrick has read the master plan and believes the leasing numbers of \$1.00 per foot are not reasonable or viable. This business is seen as complementary to Glen Horne's operation.

- 8). Beacon and fence project - Pre-construction meetings should be held within the next few weeks. Some reduction in the length of fence caused by the increase of steel since the original specifications were developed.
- 9). Minimum Standards – Each SAOC member has received a copy of previous rule package and a copy of Pease rules and the Wisconsin guidelines will be left at the airport. Continue on agenda.
- 10). Runway painting - We will plan to sweep and repaint the runway taxi lines before the August open house

New Business:

- a. Concerns about tenant who is ignoring late fees. SAOC directs Ron to contact and determine the circumstances and return to the SAOC for a decision on how to proceed.
- b. Brush cutting in infield. Glen requests to cut more often, at his expense, in order to harvest hay for his horses. SAOC sees no objection as long as there is no planting and final cut is done in the Fall per the contract.
- c. OVA will shut gates to the airport during the period of the airshow for security and safety. OVA will notify all tenants and make specific arrangements with those tenants needing accommodations during the airshow weekend. Airport will be Notamed closed during the actual times of the aerial demonstrations.
- d. Next Meeting: July 19, 2004
- e. Future meeting dates: August 16, 2004

**SAOC Members**

**\* Please note meeting dates and advise Sandy of any conflicts, your attendance is important**

Meeting adjourned 9:30 am